# TRAINING March 29th 2018

295 B, Constitution str., Mosta

## AGENDA:

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| **Time:** | **Topic:** |
| 12.30 – 13.00: | Registration |
| 13.00 – 14.30: | * ECVET - European Credit system for Vocational Education & Training:
	+ What is ECVET?
	+ Why use ECVET?
	+ How to use it in Transnational mobility?
	+ The EQAVET Quality Circle.
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| 14.30 – 15.00: | Coffee break |
| 15.00 – 16.45: | * Project Management Tools:
	+ Digital security.
	+ Document sharing & Collaborative Editing.
	+ Cloud sharing.
	+ Signing and Encrypting Documents.
	+ Project Management Tools.
	+ On-line surveys.
	+ E-learning.
	+ YouTube -how to use it for your project.
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